



PURCHASE ORDER
IBP Road, Constitution Hills, Quezon City

Supplier	WESTPOINT INDUSTRIAL SALES CO., INC.	PO No.	2023-06-0066
Address	1 Col. San Miguel St., Brgy. Batis, San Juan, Metro Manila	Date	June 30, 2023
Tel. No.	8721-2033	PhilGEPS No.	20020720019878780645
TIN	003-873-536-000	Mode of Procurement	NP - Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor	Delivery Term	FOB Destination
Date of Delivery	Fifteen to Thirty (15-30) calendar days upon receipt of Purchase Order (PO)	Payment Term	within 15-30 days upon complete submission of supporting documents.

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	lot	Supply, Delivery and Installation of Slotted Steel Rack <i>Specification:</i> D22G = 1.40" x 1.40" x 2.00mm (Gray Color) 12mm thk Marine Plywood for desking (painted finish with edgeband) with A-type Aluminum Ladder * Verify actual glass partition & window measurement * The winning bidder shall be required to present sample of actual item to be delivered before installation * The end-user reserves the right to reject the item if found to be inferior quality based on evaluation <i>Note: Please see attached layout</i> xxx-Nothing Follows-xxx PR No. 2023-04-0581 (OFAM-BGMD) BAC Resolution No.: 2023-086	1	83,317.00	83,317.00

Total Amount in Words	<i>Eighty Three Thousand Three Hundred Seventeen Pesos</i>	83,317.00
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At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme: Signature Over Printed Name of Supplier Date: 8/9/23	Very truly yours, ATTY. KARLO A. B. NOGRALES Signature over Printed Name of Authorized Official Chairperson Designation
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Fund Cluster Funds Available CFA6 Current Php 83,317.00 JHUN HOWARD S. CRUZ, CPA Signature Over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	ORS/BURS No. _____ Date of the ORS/BURS: _____ Amount ₱83,317.00
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